

OPEQUON CREEK PROJECT TEAM, INC.
MINUTES OF THE MEETING
May 01, 2009

Meeting Held At: P.S.S.D. Conference Room, District Way, Martinsburg, WV

Present: Ron Gunderson, Mary Palmer, Bonnie Stubblefield,
Diane & Gary Sylvester, Mary Beth Bennett, Richard Demoske
Alana Hartman, George Snider, Lou Scavnicky, Lewis McIntrye,
Jerry Cooperman, Kathryn Murphy, Amanda Duvall

Meeting Opened at 6:10pm by Vice-president, Ron Gunderson

Previous Meeting Minutes

There were no corrections or additions to the previous Meeting Minutes as sent by email to members. Bonnie Stubblefield made a motion to accept and approve the April 01, 2009 Minutes of the Meeting, Ron Gunderson seconded the motion, there was no discussion, and all members present voted to pass the motion.

Bylaw Amendment

Amendment Five to the Bylaws of Opequon Creek Project Team, Inc. was presented and discussed by the members at the March 2009 and the April 2009 meetings. Ron Gunderson made a motion to accept and approve an amendment to Article III that clarifies membership classification and membership dues. Bonnie Stubblefield seconded the motion, there was no further discussion, and all members present voted to accept the motion and adopted Amendment Five that will state:

**Amendment Five to the Bylaws of
Opequon Creek Project Team, Inc.
Adopted May 6, 2009**

Article III – Membership, Voting, and Fee

Section 1. :Members. There are two classes of membership: Regular Members and Associate Members.

- a. **Regular Members:** Regular Members shall be volunteer citizens residing in, or owning land in, or doing business in, or individuals having an interest in, the watershed. They shall have voting privileges as described in Section 2 of this Article.

- b. **Associate Members:** Associate Members shall be non-voting members of this organization, government agency employees, and volunteers participating in Opequon Creek Project Team, Inc. sponsored events. They shall have the same standing as Regular Members with the exception that they are not allowed to vote and are not required to pay a Membership Fee.

Section 2. : Voting. All Regular Members of the organization shall have one vote provided they have attended or participated in a minimum Of three meetings and/or activities within the last year.

Section 3. : Membership Fee. A membership fee is to be established at the last meeting of each year and shall be due in the first quarter of the following year from each Regular Member.

Potomac Valley Audubon Society Support, (PVAS):

There was discussion to support PVAS's FLOW grant application by written letter from Opequon Creek Project Team. Bonnie Stubblefield Made a motion to accept and approve OCPT support of PVAS and have the vice-president sign the support letter, Diane Sylvester seconded the motion, there was no further discussion, all members present voted to accept and approve the motion.

Upcoming Events:

- 05/15/2009 8:30am, Baltimore Street Rain Garden workday. Contact Mary Palmer @ 304-754-5123 or Sandra Bernardi @ 304-267-6657
- 05/16/2009 Master Well Owner Workshop, Contact Mary Beth Bennett @ 304-264-1936
- 05/22/2009 Dip Net Sampling Technique Training with Tim Craddock, Connelly property. Contact Alana Hartman @ Alana.C.Hartman@wv.gov
- 05/23 and 05/30/2009 9:00am-1:00 pm. Giles property rain garden installation. Contact Mary Palmer @ 304-754-5123 or Sandra Bernardi @ 304-267-6657

Next Meetings:

- 06/03/2009 5:30pm Regular Meeting, 6:30pm Guest Speaker, Curtis Keller, Director, P.S.S.D.
- ***** Please note there will not be regular meetings held in July & August.
- 09/02/2009 5:30pm Regular Meeting, 6:30pm Guest Speaker on Karsts geology.

Old Business:

1. Rain Gardens

OCPT will install a rain garden at the Giles property on Giles Mill Rd., Bunker Hill on May 23 and May 30, 2009. Mary Palmer reported that Boy Scouts and Girl Scouts would be helping install the garden to receive their conservation and community service merit badges. OCPT members need to provide shovels, wheel barrels, gloves, etc. It was noted that Bill Zinner had volunteered to provide food and drinks.

Mary Palmer reported the mulch donated by Berkeley County Solid Waste Authority, (Clint Hogbin) was delivered to the Giles site on May 7, 2009 from the Grapevine Road facility.

Alana Hartman thanked the Master Gardeners for their help with the spring clean up (April 2009) of the Judicial Center Garden.

The Baltimore Street rain garden is scheduled for a workday on May 15th, at 9:00am. OCPT members will finish installing a perimeter border; add new plants and a street sign. It was noted at the first workday on May 1st that some plants did not survive the winter and needed to be replaced. Sandra Bernardi reported by email that native plants were available for \$5.50 each at Colonial Nursery in Martinsburg. Bonnie Stubblefield made a motion to have Sandra purchase plants at \$5.50 each from Colonial to replace the missing plants, Mary Palmer seconded the motion, there was no further discussion, all members present voted to pass the motion.

2. Tim Craddock, WV Department of Environmental Protection, Citizen's Monitoring Coordinator, (WV Save Our Streams Program).

Alana Hartman reported Tim is offering a training class in macro invertebrate sampling in non-rifle water flow areas using the dip netting method on May 22 at the Connelly property on Old Dominion Road, Gerrardstown. Anyone interested in attending should contact Alana.

3. Water Monitor Sampling Supplies

Mary Palmer stated Coliscan test supplies needed to be ordered for upcoming year to continue OCPT's E.coli sampling program. Bonnie Stubblefield made a motion for Mary to purchase Coliscan supplies for the upcoming year, George Snider seconded the motion, there was no discussion, all members present voted to accept and approve the motion.

New Business

1. Martinsburg resident requesting help with storm water run off problem.

Alana reported a resident off Eagle School Road was experiencing storm water run off problems in her yard due to recent nearby construction. Alana requested help with a rain garden, but the site has too much standing water. Alana would like to ask the team for herbicide and planting advice, and a possible work session, at the June OCPT meeting.

2. Richard Demoske inquired whether OCPT may help with the future plans or development of the 80 acres donated by Waste Management near the Hedgesville dump to Berkeley County. Members present suggested OCPT may act as advisors if requested by the new owners.

Meeting Adjourned 6:30pm

Guest Speakers:

Amanda (Mandy) Duvall – Environmental Specialist, USDA, spoke about her agency's 10 year project to test water quality of the Potomac River Basin, including Opequon Creek. Mandy gave members copies of her, *West Virginia's Potomac Headwaters Water Quality Report, July 1998-June 2008*, and discussed its contents in detail. The presentation was extremely informative and well given. Thank you Mandy for sharing!

Minutes of the Meeting Prepared by Mary Palmer, Secretary

Minutes are posted at: www.opequoncreek.org