

OPEQUON CREEK PROJECT TEAM, INC.
MINUTES OF THE MEETING
December 3, 2008

Meeting held at: P.S.S.D. Conference Room, Edwin Miller Blvd., Martinsburg, WV

Facilitator: Bill Zinner

Present: MaryBeth Bennett, Sandra Bernardi, Richard Demoske, Ron Gunderson, Bonnie Stubblefield, Gary and Diane Sylvester, Bill Zinner

6:00pm: Meeting opened by Bill Zinner

Financial Report: There was no financial report presented

Minutes of the Meeting: Ron Gunderson made a motion to accept and approve the OCPT November 5, 2008 Minutes of the Meeting as emailed to members. Discussion ensued. Under the Opequon Targeted Watershed (OTW) Meeting section, page 2, "Curtis said there are no requirements for the ground water in the field to be monitored," Bill Zinner stated, the ground water should be tested whether it's a requirement or not. Under "Old Business," paragraph 3, the following changes should be made: the clause, "administrative duty and be paid by America," delete "America" and replace with "Vista." The clause, "was not all about coalfields and acid mining," delete "mining" and replace with "mine drainage." The clause "Expanding and retaining membership," insert "OCPT" in front of "membership." The motion was amended to accept and approve the minutes as amended. Bonnie Stubblefield seconded the motion and all members voted to pass the motion.

Upcoming Events: Next regular meetings:

- January 7, 2009
- February 4, 2009

April 25 and May 8, 2009 buffer plantings (site to be determined).

New Business:

1. Office of the President. Bill Zinner announced that he would serve as president for the 2009 term. Ron Gunderson made a motion to approve Bill Zinner's term as president. Bonnie Stubblefield seconded the motion. There was no discussion. The motion was voted on and passed unanimously.
2. Monitoring equipment. Bill asked that everyone in attendance be sure to look over the kit donated by Tim Craddock, WVDEP's Citizens Monitoring Coordinator for the WV Save Our Streams Program.

3. Logo and display board. Sandra Bernardi asked that everyone provide input on the proposed display board and logo color scheme set out for review. Sandra also asked that everyone check the website, Project Gallery—Rain Gardens—Baltimore Street, for a 60-second rain garden video.
4. Check signing. Bill Zinner asked to be reminded of the decision made regarding the procedure for check signing. Gary Sylvester stated that checks will require the signature of one officer with another officer's confirmation of the expenditure via email. The treasurer will keep a record of those email confirmations. Bill Zinner (?) made a motion to have the OCPT president conduct a quarterly review of the financial records. Gary Sylvester seconded the motion. There was no discussion and the motion was voted on and passed unanimously.
5. Membership. A discussion ensued regarding avenues available to the group to increase its membership.
 - a. Master Well Owner Workshop. MaryBeth Bennett announced that Al Collins, WVU, will be hosting a Master Well Owner workshop in the Eastern Panhandle on a Saturday in February or March and asked if OCPT would be willing to co-sponsor the event. This event would be an excellent avenue to introduce our group to the targeted audience—those interested in clean drinking water. According to MaryBeth the proposed co-sponsorship will require very little on our part—attendance at the workshop and help finding a site for the event. At the January OCPT meeting, she will report back more detail, including the date for the event. MaryBeth also distributed a flyer and press release regarding the event.
 - b. Attendance at other group meetings. Bill Zinner suggested that we make a point of periodically attending other groups' meetings to (a) get our presence in the community known, and (b) to find areas of commonality where we might work together. Gary Sylvester stated that he would attempt to be placed on the Potomac Valley Audubon Society (PVAS) board meeting agenda to present our group and its projects.
 - c. Bill Zinner suggested we might sponsor an "Evening at the Apollo" and show an environmental themed movie with the public invited to attend.
 - d. Zinner also suggested we get the monthly meeting posted in the Journal.
6. Chesapeake Bay State Implementation Grant. A discussion ensued regarding the Chesapeake Bay State Implementation Grant which is the grant that, among other things, funds Alana's position. Alana had posed the question of whether we would be interested in receiving a \$10,000 grant which requires a \$10,000 match. Questions posed and unanswered at the meeting were (1) could the match be in kind or partially in kind, and (2) would the match

have to be for that specific project? MaryBeth Bennett has several grants available, e.g., a WVU, IPM (integrated pest management) grant that could be written for planting row covers as alternatives to pesticides which, of course, run into streams during storm events or a Risk Management grant which could be written from the point of water quality. After discussion of different projects and sites where the money could be used (wetlands, Tuscarora, Musselman HS), it was decided to tell Alana we would like to be considered for that grant.

7. Future meeting structure. A discussion on the format for future meetings ensued. It was determined that the "Updates" and "Old Business" agenda items can easily be broadcast via email. Other methods to conduct OCPT business might be to use conference calls, or webcam technology. No decision on this subject was reached. However, it was decided that discussion of topics and guest speakers for future meetings would be on the January agenda. In that regard, we discussed the meeting room and its conduciveness, and not James Rumsey classrooms, to a guest speaker format. Bernardi stated she would approach Curtis Keller and ask for a key for entrance to the PSSD building and thus not inconvenience PSSD employees in the future. Stubblefield (?) suggested that we use the PSSD room rental contribution as in kind. Suggested future speakers were (a) the two gentlemen from Sleepy Creek who conduct benthic macroinvertebrate testing on their creek, (b) MaryBeth Bennett to discuss her role in the County, (c) the gentleman from the NCTC open house who presented fly fishing and the macroinvertebrates he recreated by hand, (d) Carla Kitchen, Farmer of the Year, and (e) someone from PVAS to introduce their group watershed presentation.
8. VISTA employee. Bernardi asked if there was interest in pursuing the VISTA employee. Gunderson stated that it would require an OCPT volunteer to monitor and supervise that person—an added burden on already overburdened volunteers. Sylvester suggested the employee might be slated as support to Alana, but DEP might not be willing to provide office space and the commute from Romney was also a concern. Bernardi agreed to obtain information regarding this position and the possibility of filling it herself and will report back in January.

Bonnie Stubblefield made a motion to adjourn the meeting, Gary Sylvester seconded the motion. All present voted to accept the motion and meeting was adjourned.

Meeting Adjourned at 8:00 pm.

Minutes of the Meeting prepared by Sandra Bernardi, OCPT, Inc.

Minutes posted at: <http://www.opequoncreek.org>